

Mechanical Fitter (Apprentice Fitter) - Position description

Type of employment:	Permanent – Full time
Location:	10 Ferguson Street, Kewdale WA 6105
This role reports to:	Workshop Supervisor

Position Summary

Combined with an in-depth product knowledge and customer service skills Mechanical Fitter conducts repairs, rebuilds, maintenance and test tasks of hydraulic attachments including diagnosing errors or technical problems and determining proper solutions.

The goal is to drive service success that improves customer satisfaction, maximises customer retention and increases profitability.

Responsibilities

The key responsibility areas of the role include (gradual increase in duties as your TAFE training progresses):

- Hydraulic attachment servicing, diagnostics and repairs
- Bench testing and commissioning
- Stripping, rebuilds and refurbishments
- Follow all of the Employer’s policies, procedures and protocols as well as supervisor and manager’s instructions
- Tie workflow to schedule
- Operate all machinery, equipment and tools in a safely manner
- Cooperate with workshop team and share information across the organisation
- Provide service, advice and customer support in workshop, during onsite visits or commissioning
- Build positive relationships with customers
- Produce timely and detailed service reports (and other documentation if required)
- Other general maintenance and workshop duties

To be successful for the role, you must have the following:

- Customer focused
- Self-motivated and able to complete allocated work in a safe and efficient manner

- Proven commitment to safety and current Work Health and Safety Card
- Forklift license and ideally rigging and crane experience
- Ability to pass drug & alcohol and pre-employment medical

Workplace Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct, and to abide by their duty of care provided for in the legislation.

- Follows workplace procedures and instructions to achieve good OHS practice
- Maintains tools, equipment and facilities to make sure of safe performance and good OHS practice
- Identifies and reports unsafe, unhealthy or hazardous working conditions
- Uses personal protective equipment as required
- Report any injury, hazard or illness immediately, where practical to their supervisor

Performance Goals

- Deal with customers, suppliers and other employees professionally and in a timely manner at all times
- 'Right first time'
- Be a part of developing the collective skills and know-how of the TRS workshop team by sharing information and supporting others whenever the opportunity arises
- Effective and timely communication with the Workshop Projects Coordinator regarding workshop requirements for parts and tool to assist in maintaining the right mix and level of spare parts and tools in stock
- Compliant with Workplace Health and Safety
- Compliant with TRS procedures and policies
- Completed TAFE training set in the training schedule or earlier if possible.